

Place an Interlibrary Loan (ILL) Request for a Book using WorldCat

[**Example:** You want to request that a book which the Erwin Library does not own be acquired for you on loan from another library listed in the **WorldCat** database]

1. Access the **Erwin Library homepage** at <http://www.waynecc.edu/library/>

Library - Wayne Community College - Goldsboro, NC - Windows Internet Explorer

W http://waynecc.edu/library/

File Edit View Favorites Tools Help

W Library - Wayne Community College - Goldsboro, NC

home | library users | resources | wcc historical archives | contacts | blog | wcc home

Erwin Library

Home

All Library Users

Faculty Users

Distance Education Users

WCC Single Search

Online Public Access Catalog

Interlibrary Loan (ILL)

WCC Historical Archives

Contacts

Blog

Location

Wayne Community College

Wayne Learning Center

Erwin Library

Welcome to the Clyde A. Erwin, Jr. Library, located in the Wayne Learning Center, with entrances on the third floor beside the elevators and on the third floor landing of the atrium stairwell. Part of the Community College Libraries in North Carolina (CCLINC) consortium, with a shared online catalog, the Erwin Library print collections include nearly thirty-six thousand books and over one hundred periodical and newspaper subscriptions. Accessible through the **WCC Single Search** aggregate database are over thirteen thousand video-recordings, as well as thousands of electronic books, articles and images from eighteen research databases in addition to CCLIVE.

Click the **Other Resources** tab

Ask a Librarian

Mission Statement

Information Literacy Session/Tour Reservation

Library Card Application

Single Search

OPAC

Journals A-Z

Other Resources

Other Databases

Internet Resources

Add Video URLs to Moodle

Citation Guides

Printing Solutions

Subject Bibliographies

WorldCat (for Interlibrary Loan)

WorldCat, a resource included in the WCC Single Search aggregate database, is a combined catalog of library collections all over the world. WorldCat is especially useful for placing interlibrary loan (ILL) requests for books not held in either the WCC Library or any of the other community college libraries accessible through the OPAC. If you need more information about searching WorldCat and/or placing an ILL request, please access the [Interlibrary Loan \(ILL\)](#) page on the WCC Library website, or the search guide, [ILL Requests Using WorldCat](#).

LIBRARY NEWS & INFO

Come, snuggle in to listen to storybooks about long winter's nights

on December 14; January 11, 25; February 8, 22; March 14, 28; April 11, 25; May 9; 23

Main/Information Desk

Phone: 919.739.6891

or ext. 6891 on-campus

Fax: 919.736.3204

Internet

100%

2. Click the **Other Resources** tab on the Erwin Library homepage
3. Click the **WorldCat (for Interlibrary Loan)** link

Place an Interlibrary Loan (ILL) Request for a Book using WorldCat

FirstSearch: WorldCat Basic Search - Windows Internet Explorer

http://firstsearch.oclc.org/WebZ/FSPrefs?entityjsdetect=...:javascript=true:screensize=large:sessionId=fsaj

File Edit View Favorites Tools Help

FirstSearch: WorldCat Basic Search

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WorldCat Basic Search

Enter search terms in one or more boxes and click on Search.

WorldCat Hot Topics: Select a topic to search:

Home Databases Searching Resource Sharing

Staff View | My Account | Options | Comments | Exit | Hide tips

Basic Search Advanced Search Expert Search Previous Searches Go to page

Current database: WorldCat

Search in database: WorldCat (Updated: 2009-03-25)
OCLC catalog of books and other materials in libraries worldwide

Keyword hurricane

Author

Title

ISBN (format: NNNNNNNNNN)

Year (format: YYYY-YYYY)

Search Clear

English Español Français عربي 日本語 한국어 中文(繁體) 中文(简体) Options Comments Exit

Internet 100%

Locate the **Browse [by category]** area on the **NC LIVE** homepage

Note that an **ISBN** (International Standard Book Number) is the most accurate search term for any book

4. On the **WorldCat Basic Search** screen type into one of more of the empty search boxes any pertinent information you have to search for a copy of the item you want to request the Erwin Library borrow for you
5. Note that **ISBN** (a unique number assigned and printed on each new edition of a book) is the most accurate search term, and **Keyword** the broadest term. If you are not looking for a specific book by a specific author, then enter a **Keyword** search to start with a broad search which you can later narrow in many ways, such as by year of publication and/or format of material. This example uses “hurricane” as the **Keyword** search term
6. Click the **Search** button

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The screenshot shows the WorldCat List of Records interface for a search on 'hurricane'. The search results are displayed in a grid format, with the first two results visible: 'Into thin air: a personal account of the Mount Everest disaster / Author: Krakauer, Jon. Publication: New York : Villard, 1997' and 'Two Bobbies: a true story / Author: Larson, Kirby.; Netherland, Peter. Publication: New York : Walker, 1997'. The interface includes a search bar, a navigation menu, and a list of results. A callout box points to the search results, stating: 'The "hurricane" Keyword search List of Records includes over 21,000 items! This is a good search to refine, or narrow, with qualifiers'. Another callout box points to the 'Books' format tab, stating: 'You can refine your search by clicking on a format tab to search only for materials in that format'. A third callout box points to the 'Limit results' section, stating: 'You can further narrow your search using one or more of these three qualifier categories; just click on an arrow box to make a choice from the category's drop-down menu'.

The "hurricane" Keyword search List of Records includes over 21,000 items! This is a good search to refine, or narrow, with qualifiers

You can refine your search by clicking on a format tab to search only for materials in that format

You can further narrow your search using one or more of these three qualifier categories; just click on an arrow box to make a choice from the category's drop-down menu

7. From the **WorldCat List of Records** screen containing the list of titles relevant to your search, click on the title you wish to borrow, or, as is advisable in the case of our example, choose to **Refine your search results** to retrieve a more manageable list of records to choose from

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The screenshot shows the WorldCat search results page for the query "hurricane and dt= 'bks'". The page displays 12,395 records. The search results are filtered to show only Books (12,395), Juvenile (2,996), Visual (2,395), Internet (2,061), Maps (527), Archival (349), and Scores (2). The search results are further refined to show only Fiction (2,996) and Any Format (2,061). The search button is highlighted.

Callout 1: First, click on the **Books** tab to search for books only

Callout 2: Next, from the **drop-down menu** narrow the search to only books written for a **Juvenile** audience or reading level

Callout 3: Also, from the **drop-down menu** narrow the search to include only books classed as **Fiction**

Callout 4: Finally, click the **Search** button to perform the refined search

8. For this example the “hurricane” search has been refined to a search for only **Books** written for a **Juvenile** (may include young adult titles as well) reader, which are classed as **Fiction**
9. Click the **Search** button

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Click the blue **Title link** of any item you want to review and possibly request as an interlibrary loan

Note: This is a much smaller **List of Records** (only around 400 instead of around 21,000) for this refined search

Note: 1292 **Libraries Worldwide** hold (i.e. own) this title; the more libraries that own a title, the easier it will be to find a copy to borrow for you

Note: The audience reading level is made clearer by a note such as "**Primary school**"

10. Click on the blue **Title link** for the item you want to review, and might request to borrow from the refined search's **WorldCat List of Records**

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WorldCat Detailed Record

Wayne CommuN COL

WorldCat results for: (((kw: hurricane and dt= "bks")) and mt: juv) and mt: fic. Record 2 of 426.

Radio rescue /

Lynne Barasch

2000 1st ed.
English Book : Fiction : Primary school 1 v. (unpaged) : New York : Frances Foster Books, ; ISBN: 0374361665 9780374361662

In 1923, after learning Morse code and setting up his own amateur radio station, a twelve-year-old boy sends a message that leads to the rescue of a family stranded by a hurricane in Florida. Based on experiences of the author's father.

GET THIS ITEM

Access: <http://www.loc.gov/catdir/bios/hol054/99022384.html>

Availability: **Check the catalogs in your library.**

- Libraries worldwide that own item: 1292
- Search the CCLINC catalog

Note that most items will have a picture of the published item cover available

Not the summary note of the book's content will help you decide if this book is what you are looking for

External Resources:

- [Borrow this item from another library \(Interlibrary Loan\)](#)
- [Cite This Item](#)

Click the blue Borrow this item from another library link to begin your interlibrary loan request

Note that any of your search terms or refinements will be highlighted in yellow

Access: **Materials specified:** Contributor biographical information <http://www.loc.gov/catdir/bios/hol054/99022384.html>

Materials specified: Publisher description <http://www.loc.gov/catdir/description/hol042/99022384.html>

SUBJECT(S)

Descriptor: Amateur radio stations -- Fiction.
Morse code -- Fiction.
Morse code -- Fiction.

Class Descriptors: LC: PZ7.B22965; Dewey: [Fic]

Responsibility: Lynne Barasch.

Vendor Info: Baker & Taylor Baker and Taylor YBP Library Services (BKTY BTCP YANK) 17.00 Status: active

Material Type: Fiction (fic); Primary school (pri)

Document Type: Book

Entry: 19990219

Update: 20081013

11. If you do decide to borrow a copy of the title, under the **Detailed Record** tab, click on the blue **Borrow this item from another library** link

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FirstSearch: Interlibrary Loan Request - Windows Internet Explorer

http://firstsearch.oclc.org/WebZ/FSill?pagename=frbrill:resultset=4:recno=2:frbrdoctype=&frbrdoctype;: Google

File Edit View Favorites Tools Help

FirstSearch: Interlibrary Loan Request

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NCCC System Homepage | CCLINC Homepage

Interlibrary Loan Request

- Fill in the request form and click on **Submit**.
- Labels for any required fields are ***highlighted***.
- Please read the: **WARNING CONCERNING COPYRIGHT RESTRICTIONS**.

Home Databases Searching Results Resource Sharing

List of Records Detailed Record Marked Records Saved Records Go to page

Current database: WorldCat
Title: Radio rescu
Author: Barasch, I

Please note: If you haven't logged in, by clicking on Resource Sharing, you won't be able to v done so already.

Submit Clear Cancel

*First Name
*Last Name
Address
City
State
Zip Code
*Telephone
Email

Done

The procedure is very simple, but you must fill in **any required fields** or the form will be automatically rejected

Click the **Submit button** here or at the bottom of the form when you are ready to send your request to the Erwin Library staff electronically to process

Your **contact information (Telephone required, w/optional addition of Email)** is necessary so Erwin Library staff can contact you immediately when the item you've requested has arrived in the mail and is ready for you to pick up at the **Erwin Library Circulation Desk**

- Fill in all **required fields** in the **Interlibrary Loan Request form** to initiate your ILL request
- Click the **Submit button** to complete the request

Place an Interlibrary Loan (ILL) Request for a Book using WorldCat

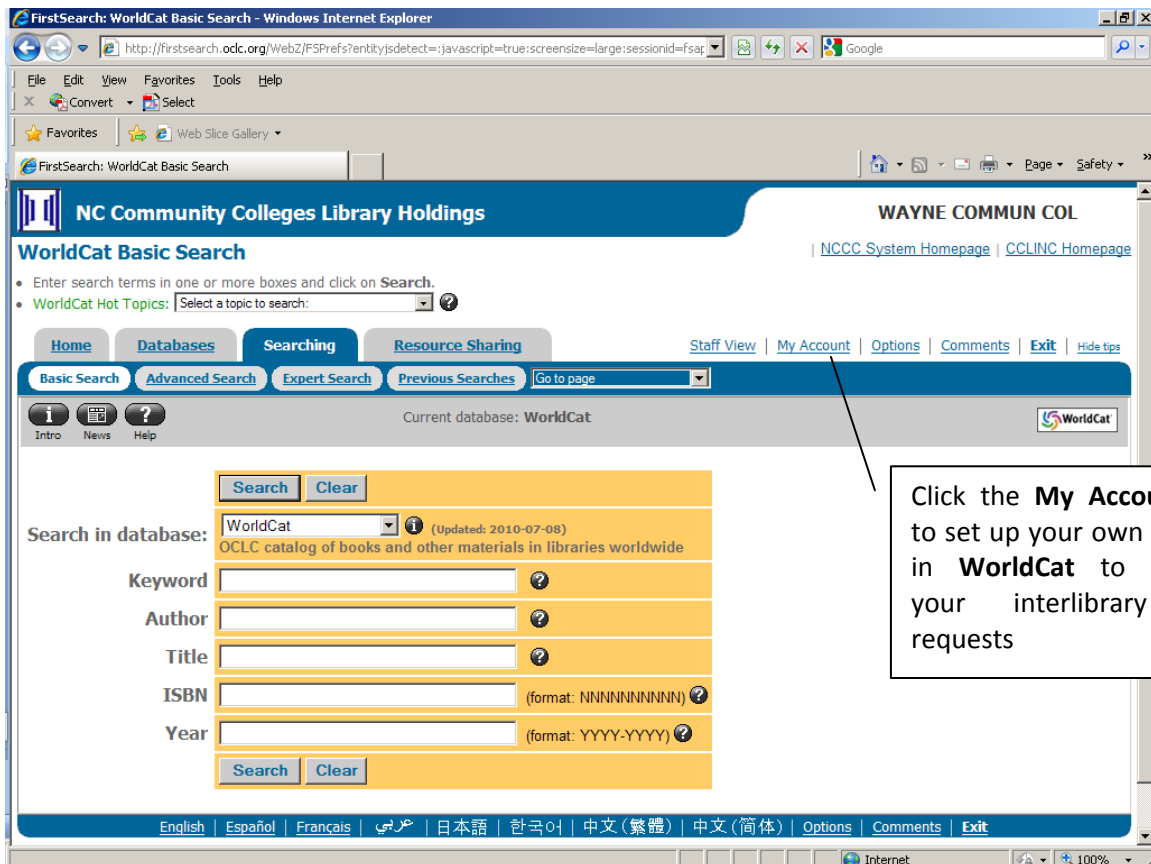
The screenshot shows a web browser window displaying the WorldCat Detailed Record for the book "Radio rescue" by Lynne Barasch. A green checkmark and message state: "Your resource sharing request was sent successfully." Several callout boxes are present:

- Top right: "Note that your first ILL request went through just fine" (pointing to the success message).
- Middle right: "Click the **Searching** tab to conduct a completely new search in **WorldCat**" (pointing to the Searching tab).
- Bottom middle: "Or, click the **List of Records** button to return to your current search's **WorldCat List of Records** screen from which to select another item to borrow" (pointing to the List of Records button).
- Bottom right: "Or, click **Exit** if you wish to log out of **WorldCat**" (pointing to the Exit link).

14. Note that after you click the **Submit** button on the **Interlibrary Loan Request** form you are returned to the **WorldCat Detailed Record** screen for the item you have just requested with a **check marked note** added announcing that **Your resource sharing request was sent successfully**
15. Click the **List of Records** button in the menu bar above the **Detailed Record** tab's display area to return to the search's original **WorldCat List of Records** screen if you want to request more items be borrowed for you from that list
16. Click on the **Searching** tab if you wish to conduct a new search
17. Click **Exit** if you wish to leave **WorldCat**
18. For any further items you select to borrow during this same **WorldCat** session, the **Interlibrary Loan Request** form will retain your contact information so that you do not have to keep filling it in for each new item you request. Just click the **Submit** button again
19. Erwin Library staff will call you (or email if you designate that as well as your **Telephone** number and note that you prefer email) as soon as the item is ready for you to pick up at the **Erwin Library Circulation Desk**

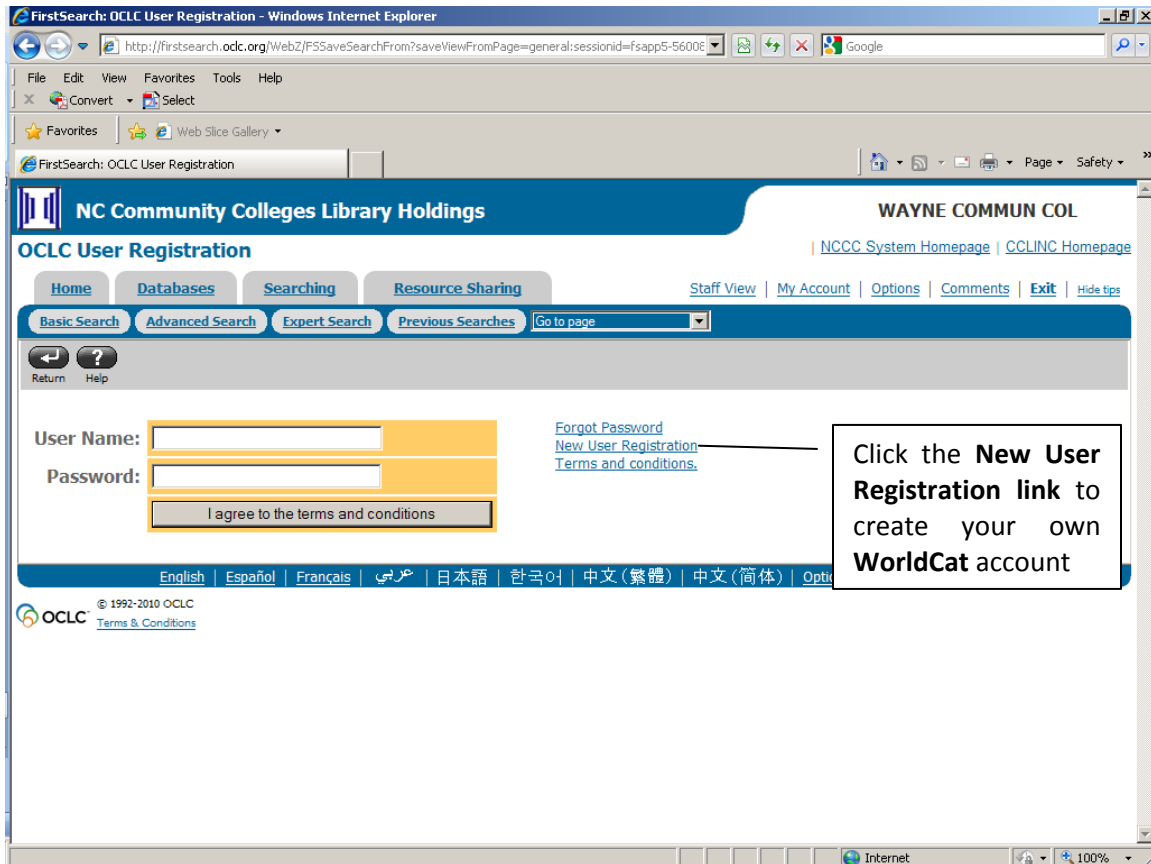
Place an Interlibrary Loan (ILL) Request for a Book using WorldCat

20. You must show your **Erwin library card** (i.e. with a **Erwin Library barcode sticker** attached to the back) at the Circulation Desk before taking the item with you
21. You may manage your interlibrary loan items acquired through **WorldCat** request by setting up you own account:
 - a. To login again to your **WorldCat** account, access the **WorldCat Basic Search screen**



- b. On the **WorldCat Basic Search** screen click the **My Account** link on the menu bar

Place an Interlibrary Loan (ILL) Request for a Book using WorldCat



- c. On the **OCLC User Registration** screen, click the **New User Registration** link

Place an Interlibrary Loan (ILL) Request for a Book using WorldCat

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| [NCCC System Homepage](#) | [CCLINC Homepage](#)

New User Registration

- Enter user information. Fields marked with * are required.
- Click the Register button to complete the process.

[Home](#) [Databases](#) [Searching](#) [Resource Sharing](#) [Staff View](#) [My Account](#) [Options](#) [Comments](#) [Exit](#) [Hide tips](#)

[Basic Search](#) [Advanced Search](#) [Expert Search](#) [Previous Searches](#)

* Indicates a required field.

[View our Privacy Policy](#)

*User Name: waynelib

*Password: ●●●●●

*Re-type password: ●●●●●

*First Name: lma

Middle Initial:

*Last Name: Library

Street Address 1: 3000 Wayne Memorial Drive

Street Address 2:

City: Goldsboro

*First Name: lma

Middle Initial:

*Last Name: Library

Street Address 1: 3000 Wayne Memorial Drive

Street Address 2:

City: Goldsboro

Postal Code: 27533

Region: North Carolina

*Geographic Location: United States

*E-mail: wcc-library@waynecc.edu

Phone: 919-739-6891

Fax:

Language: English

[View our Privacy Policy](#)

* Indicates a required field.

English | Español | Français | عربي | 日本語 | 한국어 | 中文(繁體) | 中文(简体) | [Options](#) | [Comments](#) | [Exit](#)

OCLC © 1992-2010 [Terms & Conditions](#)

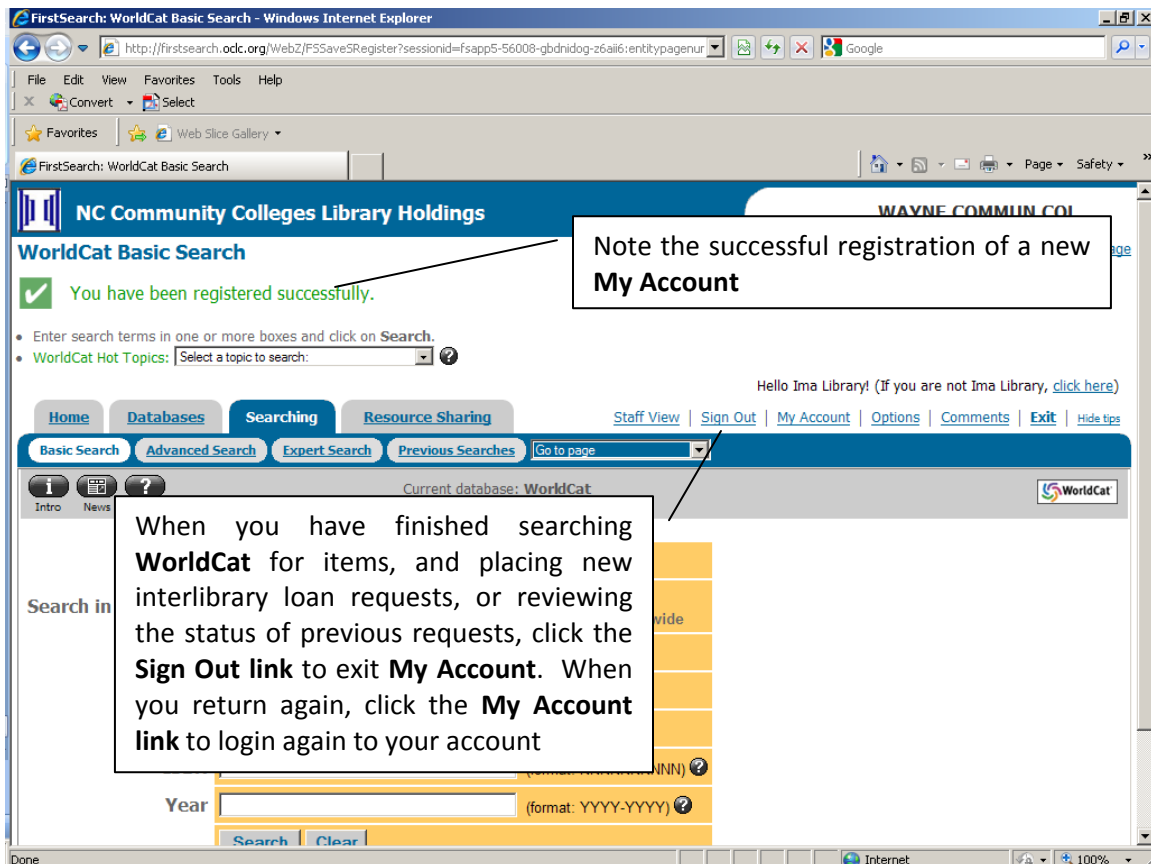
Create your own **User Name** and **Password**; remember them so you can login to the **My Account** page the next time

Remember, all fields marked by an asterisk (*) are **Required** and must be filled; however, it is a good idea to give a **Phone** number, for quick notification purposes

After completing all required fields in the **My Account New User Registration** form click the **Register** button

Place an Interlibrary Loan (ILL) Request for a Book using WorldCat

- d. On the **New User Registration** screen fill out the form completely, creating (and recording for your records) your own **User Name** and **Password** (at least eight units long) making sure to fill all Required fields marked by an asterisk (*), and including a **Phone** number should you need to be notified
- e. Click the **Register** button at either the top or bottom of the **New User Registration** screen to complete the registration



- f. When returned to the **WorldCat Basic Search** screen note the green **"You have been registered successfully"** note
- g. Click the **Sign Out** link from the **WorldCat Basic Search** screen menu bar when you have finished either searching WorldCat and placing new interlibrary loan requests, or reviewing your previously placed requests

Place an Interlibrary Loan (ILL) Request for a Book using WorldCat

The screenshot shows the WorldCat Basic Search interface in a Windows Internet Explorer browser. The page title is "WorldCat Basic Search" and the current database is "WorldCat". The interface includes a search bar with "Search" and "Clear" buttons, and a menu bar with "Home", "Databases", and "Search". A callout box points to the "My Account" link in the top menu bar, stating: "To access your WorldCat account again from the WorldCat Basic Search screen click the My Account link to open a login screen". Another callout box points to the "Search" button, stating: "You will receive a successful authentication message after signing in again to My Account with your own login". The search form includes fields for "Keyword", "Author", "Title", "ISBN", and "Year", each with a "Search" and "Clear" button. A "You have been authenticated" message is visible at the top left of the search area.

- h. To login again to your **WorldCat** account, access the **WorldCat Basic Search** screen and click the **My Account** link in the top menu bar