Program Outcomes Assessment Follow-Up 2023-2024 Program Outcome (PO) Year End Reporting Form

In response to SACSCOC 8.2, "The institution identifies expected outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of seeking improvement based on analysis of the results ..."

Name of Program: Aviation Systems Technology

Outcome #1: Enrollment (unduplicated)

Action Items from 2022-23 Program Outcome Year-End Report:

Item#	Action Items: (Action item identified in the	Results / Use of Results: (Provide results of the action
	2022-23 program outcome year-end	item identified. Was the action item successful? If not,
	report.)	did you want to continue this action item going
		forward? If so, please include this action item in the
		2024-2025 action items table below.)
1	Increased contact between WCC staff and prospective students. We receive CFNC notifications with some contact info. Phone numbers are helpful, but more cumbersome for mass communication. Profiles are available in self-service, but usually only contain WCC student email address. Many prospective students do not set up, and therefore do not monitor student email. Some method of communicating through mass email using personal emails until students are active would be a good way to maintain pursuit of the prospective students and maintain contact to encourage them at each stage of entry (such as registration). (Assessed by: Increased enrollment. Track communications with potential students and whether they enroll within the year. Determine the preferred method of communication informally with potential	We began generating spreadsheets with prospective student information. Much of the information was derived using the CFNC notifications. We found the information to be useful, but with a limited impact on responses. We have had a noticeable increase in interest in our program through phone calls and emails, which has increased contact between WCC staff and prospective students. Starting enrollment in the prerequisite course, which is offered in the fall semester, has started at capacity (25 students) in 2023 and 2024.
2	students.) Increased presence at high school events.	This item is still in progress.
_	Many programs might focus on Wayne	1 1
	County. WCC AST students have for many	
	decades come from surrounding counties,	
	some of which are not adjacent to Wayne	
	County. (Assessed by: Increased	
	enrollment. Track the number of high	
	school visits and the schools of focus.	
	Track any other types and methods of	
	recruitment.)	

Baseline: 38 # (Average of total enrollment for the last three years – 2018-19; 2019-20; 2020-21)

Standard: 40 # Target: 46 #

Program Enrollment

Program Enrollment (unduplicated)					
Academic Year (Fall, Spring, Summer) Enrollment					
2020-2021	34				
2021-2022	32				
2022-2023	31				

All Levels

Enrollment by Ethnicity, Gender, and Age

Ethnicity & Gender Table

	2020-2021		2021-2022		2022-2023	
Ethnicity & Gender	N	%	N	%	N	%
African American, Female American Indian/Alaskan Native,	1	2.9%	0	0.0%	0	0.0%
Female	0	0.0%	0	0.0%	0	0.0%
Asian, Female	0	0.0%	0	0.0%	0	0.0%
Caucasian, Female Hawaiian/Other Pacific Islander,	1	2.9%	1	3.1%	1	3.2%
Female	0	0.0%	0	0.0%	0	0.0%
Hispanic/Latino, Female	1	2.9%	1	3.1%	1	3.2%
Two or More Races, Female	0	0.0%	0	0.0%	0	0.0%
Unknown, Female	0	0.0%	0	0.0%	0	0.0%
Female Total	3	8.8%	2	6.3%	2	6.5%
African American, Male American Indian/Alaskan Native,	7	20.6%	5	15.6%	10	32.3%
Male	0	0.0%	0	0.0%	0	0.0%
Asian, Male	0	0.0%	0	0.0%	0	0.0%
Caucasian, Male Hawaiian/Other Pacific Islander,	21	61.8%	18	56.3%	15	48.4%
Male	0	0.0%	1	3.1%	0	0.0%
Hispanic/Latino, Male	0	0.0%	1	3.1%	1	3.2%
Two or More Races, Male	1	2.9%	2	6.3%	0	0.0%
Unknown, Male	2	5.9%	3	9.4%	3	9.7%
Male Total	31	91.2%	30	93.8%	29	93.5%
Total	34	100.0%	32	100.0%	31	100.0%

Ethnicity & Age Range Table

	2020-20			-2022		-2023
Ethnicity & Age Range	N	%	N	%	N	%
African American, Under the age of 18	0	0.0%	0	0.0%	0	0.0%
American Indian/Alaskan Native, Under the age of 18	0	0.0%	0	0.0%	0	0.0%
l		0.0%		0.0%	0	0.0%
Asian, Under the age of 18	0		0			
Caucasian, Under the age of 18 Hawaiian/Other Pacific Islander,	0	0.0%	0	0.0%	0	0.0%
Under the age of 18 Hispanic/Latino, Under the age of	0	0.0%	0	0.0%	0	0.0%
Two or More Races, Under the age	0	0.0%	0	0.0%	0	0.0%
of 18	0	0.0%	0	0.0%	0	0.0%
Unknown, Under the age of 18	0	0.0%	0	0.0%	0	0.0%
Under the age of 18 Total	0	0.0%	0	0.0%	0	0.0%
African American, 18-24 American Indian/Alaskan Native,	3	8.8%	1	3.1%	2	6.5%
18-24	0	0.0%	0	0.0%	0	0.0%
Asian, 18-24	0	0.0%	0	0.0%	0	0.0%
Caucasian, 18-24	8	23.5%	9	28.1%	8	25.8%
Hawaiian/Other Pacific Islander, 18- 24	0	0.0%	0	0.0%	0	0.0%
Hispanic/Latino, 18-24	1	2.9%	2	6.3%	2	6.5%
Two or More Races, 18-24	1	2.9%	2	6.3%	2	6.5%
Unknown, 18-24	2	5.9%	2	6.3%	0	0.0%
18-24 Total	15	44.1%	16	50.0%	14	45.2%
African American, 25-44 American Indian/Alaskan Native,	5	14.7%	4	12.5%	7	22.6%
25-44	0	0.0%	0	0.0%	0	0.0%
Asian, 25-44	0	0.0%	0	0.0%	0	0.0%
Caucasian, 25-44 Hawaiian/Other Pacific Islander, 25-	10	29.4%	8	25.0%	8	25.8%
44	0	0.0%	0	0.0%	0	0.0%
Hispanic/Latino, 25-44	0	0.0%	0	0.0%	0	0.0%
Two or More Races, 25-44	0	0.0%	0	0.0%	0	0.0%
Unknown, 25-44	0	0.0%	1	3.1%	1	3.2%
25-44 Total	15	44.1%	13	40.6%	16	51.6%
African American, 45-64 American Indian/Alaskan Native,	0	0.0%	0	0.0%	1	3.2%
45-64	0	0.0%	0	0.0%	0	0.0%
Asian, 45-64	0	0.0%	0	0.0%	0	0.0%
Caucasian, 45-64 Hawaiian/Other Pacific Islander, 45-	4	11.8%	1	3.1%	0	0.0%
64	0	0.0%	1	3.1%	0	0.0%
Hispanic/Latino, 45-64	0	0.0%	0	0.0%	0	0.0%
Two or More Races, 45-64	0	0.0%	0	0.0%	0	0.0%
Unknown, 45-64	0	0.0%	0	0.0%	0	0.0%
45-64 Total	4	11.8%	2	6.3%	1	3.2%
African American, 65+ American Indian/Alaskan Native,	0	0.0%	0	0.0%	0	0.0%
65+	0	0.0%	0	0.0%	0	0.0%
Asian, 65+	0	0.0%	0	0.0%	0	0.0%
Caucasian, 65+	0	0.0%	1	3.1%	0	0.0%
Hawaiian/Other Pacific Islander,	_		_		_	
65+	0	0.0%	0	0.0%	0	0.0%
Hispanic/Latino, 65+	0	0.0%	0	0.0%	0	0.0%
Two or More Races, 65+	0	0.0%	0	0.0%	0	0.0%
Unknown, 65+	0	0.0%	0	0.0%	0	0.0%
65+ Total	0	0.0%	1	3.1%	0	0.0%
Total	34	100.0%	32	100.0%	31	100.0%

Provide narrative for analysis of program enrollment. (Is enrollment increasing or decreasing? What are possible reasons for increase/decrease? Describe any action plans to improve or increase program enrollment.)

Program enrollment for the periods covered fell short of the standard and target. The number of incoming students during this period was noticeably lower beginning with the cycle that started in 2020. Total enrollment showed a decline as the classes that started in 2020 and 2021 cycled through to completion. Several students withdrew from the program during this period due to reasons beyond local control, such as job relocations and family moves or other similar reasons.

2024-2025 Action Items:

Item	Action Items (What actions can be taken	Assessment of Action Items (How will you assess the
	to increase enrollment in your program?)	results of action items?)
1	Increased presence at high school events.	Assessed by: Increased enrollment. Track the number
	Many programs might focus on Wayne	of high school visits and the schools of focus. Track any
	County. WCC AST students have for many	other types and methods of recruitment. We intend to
	decades come from surrounding counties,	reengage pursuit of the item, along with possible
	some of which are not adjacent to Wayne	presence in one or more local high schools.
	County.	

Outcome #2: Retention

Action Items from 2022-23 Program	Outcome Year-End Report:
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Item #	Action Items: (Action item identified in the 2022-23 program outcome year-end report.)	Results / Use of Results: (Provide results of the action item identified. Was the action item successful? If not, did you want to continue this action item going forward? If so, please include this action item in the 2024-2025 action items table below.)
1	Determine how to better set expectations for students. Identify students who need help in the foundational areas of study (math, physics, electricity). (Assessed by: Track number of students being referred to Academic Skills Center for tutoring services.)	This item is still in progress. We are refining the expectations that are set when new students begin the prerequisite course. This course contains foundational classes that are helpful in bringing students' weaknesses in math, physics, and electricity to the surface. Some help is available through lab assistant and peer-to-peer tutoring. Two students were referred to the Academic Skills Center from the class that started in 2023. One student was referred in the class that started in 2024, but that student did not proceed to receive assistance.

Baseline: 57.8 % (Average of last three years – 2018-19; 2019-20; 2020-21; program retention)

Standard: 60 % Target: 70 %

Fall to Fall	Retention Rate
Fall 2020 to Fall 2021	48.1%
Fall 2021 to Fall 2022	67.0%
Fall 20222 to Fall 2023	66.7%

All Levels

Retention by Ethnicity, Gender, and Age

Ethnicity & Gender Table

			Fall 202	1 to Fall	Fall 202	2 to Fall
	Fall 2020 to Fall 2021		20	22	2023	
Ethnicity & Gender	N	%	N	%	N	%
African American, Female	0	0.0%	0	0.0%	0	0.0%
American Indian/Alaskan Native,						
Female	0	0.0%	0	0.0%	0	0.0%
Asian, Female	0	0.0%	0	0.0%	0	0.0%
Caucasian, Female	0	0.0%	1	6.3%	0	0.0%
Hawaiian/Other Pacific Islander,						
Female	0	0.0%	0	0.0%	0	0.0%
Hispanic/Latino, Female	1	7.7%	0	0.0%	0	0.0%
Two or More Races, Female	0	0.0%	0	0.0%	0	0.0%
Unknown, Female	0	0.0%	0	0.0%	0	0.0%
Female Total	1	7.7%	1	6.3%	0	0.0%
African American, Male	2	15.4%	3	18.8%	3	18.8%
American Indian/Alaskan Native,						
Male	0	0.0%	0	0.0%	0	0.0%
Asian, Male	0	0.0%	0	0.0%	0	0.0%
Caucasian, Male	9	69.2%	9	56.3%	11	68.8%
Hawaiian/Other Pacific Islander,						
Male	0	0.0%	0	0.0%	0	0.0%
Hispanic/Latino, Male	0	0.0%	1	6.3%	0	0.0%
Two or More Races, Male	1	7.7%	1	6.3%	0	0.0%
Unknown, Male	0	0.0%	1	6.3%	2	12.5%
Male Total	12	92.3%	15	93.8%	16	100.0%
Total	13	100.0%	16	100.0%	16	100.0%

Ethnicity & Age Range Table

			Fall 202	1 to Fall	Fall 202	2 to Fall
	Fall 2020 to F	all 2021		22		23
Ethnicity & Age Range	N	%	N	%	N	%
African American, Under the age of 18	0	0.0%	0	0.0%	0	0.0%
American Indian/Alaskan Native,						
Under the age of 18	0	0.0%	0	0.0%	0	0.0%
Asian, Under the age of 18	0	0.0%	0	0.0%	0	0.0%
Caucasian, Under the age of 18 Hawaiian/Other Pacific Islander,	0	0.0%	0	0.0%	0	0.0%
Under the age of 18 Hispanic/Latino, Under the age of	0	0.0%	0	0.0%	0	0.0%
18 Two or More Races, Under the	0	0.0%	0	0.0%	0	0.0%
age of 18	0	0.0%	0	0.0%	0	0.0%
Unknown, Under the age of 18	0	0.0%	0	0.0%	0	0.0%
Under the age of 18 Total	0	0.0%	0	0.0%	0	0.0%
African American, 18-24	0	0.0%	0	0.0%	1	6.3%
American Indian/Alaskan Native, 18-24	0	0.0%	0	0.0%	0	0.0%
Asian, 18-24	0	0.0%	0	0.0%	0	0.0%
Caucasian, 18-24	5	38.5%	8	50.0%	5	31.3%
Hawaiian/Other Pacific Islander, 18-24	0		0	0.00/		
	0	0.0% 7.7%	0 1	0.0% 6.3%	0	0.0% 0.0%
Hispanic/Latino, 18-24 Two or More Races, 18-24	1	7.7%	1	6.3%	0	0.0%
Unknown, 18-24	0	0.0%	1	6.3%	1	6.3%
18-24 Total	7	53.8%	11	68.8%	7	43.8%
African American, 25-44	2	15.4%	3	18.8%	2	12.5%
American Indian/Alaskan Native,						
25-44	0	0.0%	0	0.0%	0	0.0%
Asian, 25-44	0	0.0%	0	0.0%	0	0.0%
Caucasian, 25-44 Hawaiian/Other Pacific Islander,	1	7.7%	2	12.5%	6	37.5%
25-44	0	0.0%	0	0.0%	0	0.0%
Hispanic/Latino, 25-44	0	0.0%	0	0.0%	0	0.0%
Two or More Races, 25-44	0	0.0%	0	0.0%	0	0.0%
Unknown, 25-44	0	0.0%	0	0.0%	1	6.3%
25-44 Total	3	23.1%	5	31.3%	9	56.3%
African American, 45-64 American Indian/Alaskan Native,	0	0.0%	0	0.0%	0	0.0%
45-64	0	0.0%	0	0.0%	0	0.0%
Asian, 45-64	0	0.0%	0	0.0%	0	0.0%
Caucasian, 45-64	3	23.1%	0	0.0%	0	0.0%
Hawaiian/Other Pacific Islander,	•	0.00/		0.00/		0.00/
45-64	0	0.0%	0	0.0%	0	0.0%
Hispanic/Latino, 45-64 Two or More Races, 45-64	0	0.0%	0	0.0%	0	0.0%
Unknown, 45-64	0	0.0%	0 0	0.0% 0.0%	0	0.0% 0.0%
45-64 Total	3	23.1%	0	0.0%	0	0.0%
African American, 65+	0	0.0%	0	0.0%	0	0.0%
American Indian/Alaskan Native,		0.070	O	0.070		0.070
65+	0	0.0%	0	0.0%	0	0.0%
Asian, 65+	0	0.0%	0	0.0%	0	0.0%
Caucasian, 65+	0	0.0%	0	0.0%	0	0.0%
Hawaiian/Other Pacific Islander,	_	0.55	_		_	
65+	0	0.0%	0	0.0%	0	0.0%
Hispanic/Latino, 65+	0	0.0%	0	0.0%	0	0.0%
Two or More Races, 65+	0	0.0%	0	0.0%	0	0.0%
Unknown, 65+	0	0.0%	0	0.0%	0	0.0%
65+ Total	0	0.0%	0	0.0%	0	0.0%
Total	13	100.0%	16	100.0%	16	100.0%

Provide narrative for analysis of program retention data. (Based on the data, provide a narrative of your analysis of retention. Indicate factors that may have affected your retention. State any changes you plan to make to improve retention.)

Retention fell short of the standard during the 2020-2021 cycle, but met the standard during the 2021-2022 cycle and the 2022-2023 cycle. All cycles fell short of the target.

2024-2025 Action Items:

Item	Action Items (What actions can be taken to increase program retention?)	Assessment of Action Items (How will you assess the results of action items?)
1	Determine how to better set expectations for students. Identify students who need help in the foundational areas of study (math, physics, electricity).	(Assessed by: Track number of students being referred to Academic Skills Center for tutoring services.) We are refining the expectations that are set when new students begin the prerequisite course. This course contains foundational classes that are helpful in bringing students' weaknesses in math, physics, and electricity to the surface. Some help is available through lab assistant and peer-to-peer tutoring.

Outcome #3: Completers (unduplicated by highest level of attainment)

Action Ite	ction Items from 2022-23 Program Outcome Year-End Report:					
Item #	Action Items: (Action item identified in the	Results / Use of Results: (Provide results of the action				
	2022-23 program outcome year-end	item identified. Was the action item successful? If not,				
	report.)	did you want to continue this action item going				
		forward? If so, please include this action item in the				
		2024-2025 action items table below.)				
1	Find effective methods of getting students	This item is still in progress.				
	to improve their own work ethic and study					
	habits. Keeping on task and keeping up	Assignments, in the case of this course, practical				
	with practical projects seems to be a root	projects are written up as instructions with set				
	factor in students remaining interested in	expectations. These projects often emphasize				
	the program and doing well enough to	teamwork and time management. Instructors are				
	proceed in the program. (Assessed by:	increasing emphasis on project completion within set				
	Increased course-to-course retention.	time constraints.				
	Provide an assignment within the course					
	focused on time management. Track	Instructors also emphasize the advantages of				
	student progress and completion of	completing the general education requirements above				
	assignments.)	the aviation courses that are required to obtain a				
		diploma or degree.				

Baseline: 11 # (Average of total completers for the last three years – 2019-20; 2020-21; 2021-22)

Standard: 12 # Target: 13 #

Number of Completers (unduplicated) – Graduation Year – Summer, Fall, Spring				
Graduation Year	Total Completers			
2021-2022	5			
2022-2023	10			
2023-2024	6			

All Levels

Completers by Ethnicity, Gender, and Age

Ethnicity & Gender Table

	2021-2022		2022-2023		2023-2024	
Ethnicity & Gender	N	%	N	%	N	%
African American, Female	0	0.0%	0	0.0%	0	0.0%
American Indian/Alaskan Native,						
Female	0	0.0%	0	0.0%	0	0.0%
Asian, Female	0	0.0%	0	0.0%	0	0.0%
Caucasian, Female	0	0.0%	0	0.0%	0	0.0%
Hawaiian/Other Pacific Islander,						
Female	0	0.0%	0	0.0%	0	0.0%
Hispanic/Latino, Female	0	0.0%	0	0.0%	0	0.0%
Two or More Races, Female	0	0.0%	0	0.0%	0	0.0%
Unknown, Female	0	0.0%	0	0.0%	0	0.0%
Female Total	0	0.0%	0	0.0%	0	0.0%
African American, Male	0	0.0%	2	20.0%	1	16.7%
American Indian/Alaskan Native, Male	0	0.0%	0	0.0%	0	0.0%
Asian, Male	0	0.0%	0	0.0%	0	0.0%
Caucasian, Male	5	100.0%	7	70.0%	4	66.7%
Hawaiian/Other Pacific Islander, Male	0	0.0%	0	0.0%	0	0.0%
Hispanic/Latino, Male	0	0.0%	0	0.0%	0	0.0%
Two or More Races, Male	0	0.0%	1	10.0%	1	16.7%
Unknown, Male	0	0.0%	0	0.0%	0	0.0%
Male Total	5	100.0%	10	100.0%	6	100.0%
Total	5	100.0%	10	100.0%	6	100.0%

Ethnicity & Age Range Table

	2021	-2022	2022	-2023	2023	-2024
Ethnicity & Age Range Table	N	%	N	%	N	%
African American, Under the age of		0.00/		0.00/		0.00/
18 American Indian/Alaskan Native,	0	0.0%	0	0.0%	0	0.0%
Under the age of 18	0	0.0%	0	0.0%	0	0.0%
Asian, Under the age of 18	0	0.0%	0	0.0%	0	0.0%
Caucasian, Under the age of 18	0	0.0%	0	0.0%	0	0.0%
Hawaiian/Other Pacific Islander,						
Under the age of 18	0	0.0%	0	0.0%	0	0.0%
Hispanic/Latino, Under the age of 18	0	0.0%	0	0.0%	0	0.0%
Two or More Races, Under the age of	U	0.070	0	0.070	U	0.070
18	0	0.0%	0	0.0%	0	0.0%
Unknown, Under the age of 18	0	0.0%	0	0.0%	0	0.0%
Under the age of 18 Total	0	0.0%	0	0.0%	0	0.0%
African American, 18-24	0	0.0%	0	0.0%	0	0.0%
American Indian/Alaskan Native, 18-	0	0.00/		0.00/	0	0.00/
24 Asian, 18-24	0	0.0%	0	0.0%	0	0.0% 0.0%
Caucasian, 18-24	0 2	0.0% 40.0%	0 5	0.0%	0 2	
Hawaiian/Other Pacific Islander, 18-	2	40.0%	5	50.0%	2	33.3%
24	0	0.0%	0	0.0%	0	0.0%
Hispanic/Latino, 18-24	0	0.0%	0	0.0%	0	0.0%
Two or More Races, 18-24	0	0.0%	1	10.0%	0	0.0%
Unknown, 18-24	0	0.0%	0	0.0%	0	0.0%
18-24 Total	2	40.0%	6	60.0%	2	33.3%
African American, 25-44	0	0.0%	2	20.0%	1	16.7%
American Indian/Alaskan Native, 25-	•	0.00/		0.00/		0.00/
44 Asian 25 44	0	0.0%	0	0.0%	0	0.0%
Asian, 25-44 Caucasian, 25-44	0 2	0.0% 40.0%	0 2	0.0% 20.0%	0 2	0.0% 33.3%
Hawaiian/Other Pacific Islander, 25-	2	40.0%		20.0%	2	33.3%
44	0	0.0%	0	0.0%	0	0.0%
Hispanic/Latino, 25-44	0	0.0%	0	0.0%	0	0.0%
Two or More Races, 25-44	0	0.0%	0	0.0%	1	16.7%
Unknown, 25-44	0	0.0%	0	0.0%	0	0.0%
25-44 Total	2	40.0%	4	40.0%	4	66.7%
African American, 45-64	0	0.0%	0	0.0%	0	0.0%
American Indian/Alaskan Native, 45-	•	0.00/		0.00/		0.00/
64 Asian, 45-64	0	0.0%	0	0.0%	0	0.0%
Caucasian, 45-64	0 1	0.0% 20.0%	0	0.0% 0.0%	0	0.0% 0.0%
Hawaiian/Other Pacific Islander, 45-	'	20.070	0	0.070	U	0.070
64	0	0.0%	0	0.0%	0	0.0%
Hispanic/Latino, 45-64	0	0.0%	0	0.0%	0	0.0%
Two or More Races, 45-64	0	0.0%	0	0.0%	0	0.0%
Unknown, 45-64	0	0.0%	0	0.0%	0	0.0%
45-64 Total	1	20.0%	0	0.0%	0	0.0%
African American, 65+	0	0.0%	0	0.0%	0	0.0%
American Indian/Alaskan Native, 65+	0	0.0%	_	0.0%	0	0.0%
Asian, 65+	0	0.0%	0	0.0%	0	0.0%
Caucasian, 65+	0	0.0%	0	0.0%	0	0.0%
oddoddian, oo	O	0.070		0.070	O	0.070
Hawaiian/Other Pacific Islander, 65+	0	0.0%	0	0.0%	0	0.0%
Hispanic/Latino, 65+	0	0.0%	0	0.0%	0	0.0%
Two or More Races, 65+	0	0.0%	0	0.0%	0	0.0%
Unknown, 65+	0	0.0%	0	0.0%	0	0.0%
65+ Total	0	0.0%	0	0.0%	0	0.0%
Total	5	100.0%	10	100.0%	6	100.0%

Provide narrative for analysis of completers. (Based on the data, provide a narrative of your analysis of completions. Indicate factors that may have affected your completions. How might you increase the number of completers in your program?)

The number of completers did not meet the standard or the target. Most students in this program are primarily concerned with the aviation courses needed in order to be prepared for and authorized to take the FAA exams for certification. These students often do not concurrently complete a degree or diploma program. Many of the students who do desire to complete a diploma or a degree, do so over a period of months or years after they complete the aviation courses.

2024-2025 Action Items:

Item	Action Items (What actions can be taken to increase student completion in your program?)	Assessment of Action Items (How will you assess the results of action items?)
1	Find effective methods of getting students to improve their own work ethic and study habits. Keeping on task and keeping up with practical projects seems to be a root factor in students remaining interested in the program and doing well enough to proceed in the program.	(Assessed by: Increased course-to-course retention. Provide an assignment within the course focused on time management. Track student progress and completion of assignments.) Assignments, in the case of this course, practical projects are written up as instructions with set expectations. These projects often emphasize teamwork and time management. Instructors are increasing emphasis on project completion within set time constraints.
		Instructors also emphasize the advantages of completing the general education requirements above the aviation courses that are required to obtain a diploma or degree.

Approvals

- 1. Using DocuSign (electronic signature), the Office of Institutional Effectiveness (IE) will review and approve the Program/Service Outcome Assessment when completed by the responsible program/service personnel.
- 2. Using DocuSign (electronic signature), appropriate Department Chair, Division Dean, Director, and/or AVP is asked to read and approve the Program/Service Outcome Assessment.

IE Acceptance / Date: _	Dorothy Moore		11/19/2024
Department Chair. Dear	n, Director, and/or AVP / Date:	Brian Lewin Jordan	11/19/2024